

6.6 INTERINSTITUTIONAL FRAMEWORK FOR DIGITAL OLP MANAGEMENT (2016.17)

6.6.1 Identification of the action

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|---------------------|----------------------------------------------------------|
| Type of activity | Common services |
| Service in charge | Publications Office of the European Union, Directorate A |
| Associated services | Parliament, Council, Commission |

6.6.2 Executive summary

The action concerns the rationalisation of the EU law-making process. The vision is a fully automated process for law-making in the European Union. This will boost the efficiency of the regulatory process and unleash unprecedented speed. It will also reduce the administrative and financial burden, improve the quality of legislation and help to facilitate accessibility, reuse and preservation. The activity also has a direct effect on the Member States. For the purposes of transposition and notification of EU law it would be advantageous if Member States were to apply the same standards (from IFC) as intended here for use at the level of the EU institutions.

The implementation of this action is a multiannual activity. The proposal consists of an interinstitutional framework for the management of document flows pertaining to the ordinary legislative procedure (OLP)

For the year 2016 the proposal builds on the ongoing landscaping exercise that will describe in detail the AS-IS. The continuation of that effort is to accumulate and provide in-depth information on the TO BE scenario, firstly to build consensus amongst the players involved, in particular EP, the Council and the Commission with the Publications Office facilitating this process.

If successful, this action would represent a major 'digital' contribution towards the 'better legislation' policy objective. The in-depth analysis of the TO BE scenario is a precondition.

6.6.3 Objectives

For the year 2016 the activities are of preparatory nature towards the stated goal of a seamless, interconnected, end-to-end, fully interoperable document exchange for the production of multilingual EU laws across the institutions.

The TO BE landscaping exercise will form the basis for the further discussion of the Institutions (and possibly the Member States) and will foster the necessary consensus building for a road map which will detail the migration to the target systems.

6.6.4 Scope

The main activities foreseen for 2016 are:

- detail the TO-BE scenario, e.g.
 - identify all the missing tools,
 - resolve overlaps/conflicts,
 - identify the needed bridges,
 - new or consolidated specs and transformations/mappings,
- develop a practical and coordinated implementation plan with concrete roles (who does what and where),
- build consensus around this common plan among the various institutions.

6.6.5 Problem statement

The institutions' current implementations for the management of the production of EU law are not aligned and hence not interoperable per se.

The institutions generally agree that they would widely benefit from applying agreed standards, automated validation and quality control to become quicker, far less error prone and cheaper. However there is no consensus yet on how to achieve this.

As a first step, an ongoing landscaping exercise describes in detail the AS IS of this inter-institutional set-up.

Naturally the next step will be a landscaping exercise for the TO BE covering the necessary implementations from a system as well as from a process perspective for all institutions.. This will form a sound basis for the necessary interinstitutional consensus building to proceed for the common goal.

6.6.6 Expected beneficiaries and anticipated benefits

| Beneficiaries | Anticipated benefits |
|-----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| European institutions | <ul style="list-style-type: none"> • Overview over requirements and potential pitfalls concerning all relevant aspects of implementations needed for significant future savings in time and resources (eliminating manual intervention, document conversion) • Building up confidence with all parties involved in the process, which is a prerequisite for proceeding with any implementation. |
| Member States | Transparent approach to enhance interoperability and support for the smooth evolution of necessary technical infrastructures |

6.6.7 Related EU actions/policies

| Action/Policy | Description of relation, inputs/outputs |
|-------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Better regulation | Digital contribution to better law-making |
| Public sector information | Directive 2013/37/EU Harmonised structure for documents throughout the (ordinary) legislative procedure |
| ICT standardisation | Regulation (EU) No 1025/2012 Through various work packages in the project protocols are developed to ensure interinstitutional interoperability and as such to contribute to the objective of standardisation |
| Modernise European public administrations | Through interinstitutional interoperability the project pilots the modernised legislative process. It can serve as a best-practice model for Member States in their approach to e-government |

6.6.8 Reuse of solutions developed by ISA, ISA² or other EU/national initiatives

The activity builds on and continues the landscaping exercise for the AS IS situation, which should be finalised by May 2016:

6.6.9 Expected reusable outputs (solutions and instruments)

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|------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Output name | TO-BE |
| Description | Detailed definition of the target architecture for the interinstitutional framework for digital management of the OLP: a. identify all the missing tools, b. resolve overlaps/conflicts, c. identify the needed bridges, d. new or consolidated specs and transformations/mappings, |
| Reference | |
| Target release date / Status | Q4 2016 |

| | |
|------------------------------|--------------------------------------------------------------------------------------------------------|
| Output name | Coordination plan |
| Description | develop a practical and coordinated implementation plan with concrete roles (who does what and where), |
| Reference | |
| Target release date / Status | Q4 2016 |

| | |
|------------------------------|------------------------------------------------------------------------|
| Output name | Consensus building |
| Description | Build consensus around this common plan among the various institutions |
| Reference | |
| Target release date / Status | Q4 2016 |

6.6.10 Organisational approach

6.6.10.1 Expected stakeholders and their representatives

| Stakeholders | Representatives |
|---------------|------------------------------------------------------------|
| Project lead | Publications Office |
| Parliament | Secretary-General |
| Council | Secretary-General |
| Commission | Secretary-General, DG Informatics |
| Member States | Technical experts on interoperability in the public sector |

6.6.10.2 Communication plan

As the Publications Office is an interinstitutional body, there are strong and long-established organisation and communication structures which ensure the flow of information between the Publications Office and the Parliament, Council and Commission.

With the governance structure including the secretaries-general of the institutions as part of the Steering Committee and the directors responsible for IT developments as members of the Technical Steering Committee, this project management structure ensures that the pertinent information is communicated in a precise, concise and timely manner to the relevant representatives of the stakeholders. This will be done through the standard management reporting procedures, complemented by ad hoc presentations in the relevant meetings or working groups.

Upon the successful completion of the main technical components, a knowledge-transfer process will be offered for technical experts from Member States and international organisations.

The public at large will be informed in a non-technical manner to explain the relevance of improving the legislative process.

6.6.10.3 Governance approach

Coordinated by the Publications Office the project will be implemented in close collaboration with the support of the Parliament, the Council, the Commission, the Committee of the Regions and the European Economic and Social Committee. As an interinstitutional body the Publications Office has the necessary infrastructure in place to manage a complex, multilateral project involving itself and the aforementioned institutions. The project will be included in the annual work programme and will therefore be subject to the standard interinstitutional management and reporting requirements of the Publications Office.

A Steering Committee and a Technical Steering Committee will be introduced to complement the IFC for implementation work.

6.6.11 Technical approach

Work packages

- Project management
 - Phases: initiation and planning Q1 2016; execution Q1 2016 to Q4 2016.
 - Deliverables: management reports, financial reports, communication products, analyses, descriptions, specifications.
 - Activities: monitoring, control, reporting, governance and oversight, communication.

6.6.12 Costs and milestones

6.6.12.1 Breakdown of anticipated costs and related milestones

| Phase: inception, execution, operational | Description of milestones reached or to be reached | Anticipated allocations (thousand EUR) | Budget line — ISA/others (specify) | Start date (QX YYYY) | End date (QX YYYY) |
|---------------------------------------------------|----------------------------------------------------------|-------------------------------------------------|------------------------------------------|-------------------------|-----------------------|
| Inception, execution, operational | Project management and execution | 100 | ISA | Q1 2016 | Q4 2016 |
| | | | | | |
| | Total | 100 | | | |

6.6.12.2 Breakdown of ISA funding per budget year

| Budget year | Phase | Anticipated allocations (thousand EUR) | Executed budget (thousand EUR) |
|----------------|-----------|-------------------------------------------|-----------------------------------|
| 2015 | Inception | | |
| 2016 | Execution | 100 | |
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